

NORTH DUFFIELD PARISH COUNCIL

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MINUTES of the Parish Council meeting held on 4th April 2024 Chapel Schoolroom, North Duffield

Part 1

24050. In attendance and declarations of interest: Cllrs R Arrand, S Brown, Cllrs S Donoghue, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Members of the public. Divisional Cllr Arthur.

24051. Apologies and declarations of interest: No declarations of interest or apologies noted.

24052. Minutes of the Parish Council meeting held on Thursday 7th March 2024 were proposed by Cllr Walton, seconded by Cllr Wells and unanimously agreed as a true and accurate record.

24053. Receive Divisional Councillor report:

Cllr Arthur gave an overview of the legal process for the Selby Local Plan confirming that the Pre-Submission Revised Publication is the version of the Selby Local Plan that the Council now proposes to submit to the Secretary of State for independent examination. The Publication stage is a formal stage of consultation under Regulation 19 of the Town and Country Planning (Local Development) (England) Regulations 2012 (as amended). The Plan target adoption date is early 2025.

The Boundary changes for areas within the division are progressing. More details to follow. Locality budget applications to open soon.

24054. Highways:

- i. The Community Speedwatch was not done this month.
- ii. Cllr Hemingway gave an update from the 'village walk around' with a highways representative on 11th March 2024. Cllr Heminway presented a list of issues that were raised. The 30mph speed sign on York Road has now been moved further out towards Skipwith. SLOW road markings on Broadmanor have now been repainted however the Double yellow lines at the school entrance have not.
- iii. VAS statistics to be presented to councillors at the May Parish Council meeting.
- iv. Streetlight no.26 at the end of School Lane on Main Street is still out. Clerk has escalated this issue to Cllr Arthur. To follow up.
- v. Request from member of the public at the last meeting for low level lighting all the way down Priest Lane. It was confirmed that NYC and the PC have not got the budget for this.
- vi. Report of overgrown bushes at the end of Green Lane on both sides of the road near the allotments making the footpaths very narrow. This is the responsibility of the residents to cut them back.
- vii. Update received from NYC on the condition of road at the approach to the Build Out on York Road that was reported by a resident. Highways have now done an inspection of the area and reported the following: There are no actionable defects to repair. They have located x 2 slightly sunken areas of old utility cross trenches well out of guarantee, these are opposite Champions Gate (cul-de-sac) they are far enough away from the priority system as not to cause conflict if someone was to miss interpret headlamp movement. Therefore, unfortunately Highways will not take any further action at this stage.
- viii. Request has been made to NYC to extend the footpath outside new development on Green Lane adjacent to allotments to join up with recently installed footpath. Highways have confirmed it is not their land. Resolved to contact the developer, Yorvik Homes, to ask them to install one.
- ix. Correspondence received from a resident regarding a damaged verge outside Inglenook on Green Lane. Highways have confirmed it is their land and suggested the resident applies to them to do any works. Councillor Hemingway has contacted NYC for further advice as the pothole is very deep and needs attention.
- x. A request was made by a member of the public for a one-way system around the village green. NYC reported that this would be very expensive and would not qualify for funding from Highways. A survey would need to be completed, residents consulted, and the scheme fully advertised. On the side nearest The Kings Arms, traffic calming measures would also need to be installed given the width of the road to discourage speeding. Councillors resolved not to progress.
- xi. The bent street sign at the end of Main Street / A163 has been reported to Streetscene at NYC.
- xii. Cllr Hemingway reported on other Highways issues raised with NYC:

Overgrown verges onto footpaths; This is known as 'siding off' and is not covered under Highways budget. Resolved to use volunteers within the village to do this. Clerk to contact NYC for permission and request high viz jackets, signage etc. To also request a Parish Council green bin for the waste. Springfield adoption and footpath installation: Unless a section 38 amendment was part of the original plan then the road would not be adopted, and therefore comes under planning and not Highways. The road has not been constructed to Highways standards – two examples, the road is edged with pin kerbs as opposed to roadside kerbs and the streetlamps are not Highways compliant.

Poor condition of yellow lines on Green Lane; NYC have now added this to the lining list, but as they are still evident, they do not come under intervention (must be done). Hopefully to be re-lined in the summer.

Green Lane - flooding issues and general poor road surface including potholes; The road does not currently hit the intervention level – the potholes are not deep enough to warrant action. All roads in the village are subject to an annual inspection and whilst the road is not aesthetically pleasing it is still useable. With regards to the flooding NYC will report back.

Implementation of 20mph limit on Broadmanor near the school; NYC are currently reviewing 20mph limits. A speed survey will need to be undertaken – one using the cables across the road. If the average speed is over 24.4mph then traffic calming measures will have to be put in place, e.g. speed cushions. If the average speed is below 24.4mph then road signs will suffice. To confirm the Police do not enforce 20mph limits.

Footpaths - opportunity to join up and fill in the gaps on Green Lane; Options for funding, including PC contribution. NYC will look into options under 'Highway' improvements, but budgets are limited. Poor repairs to road surface at entrance to Oak Road; Highways are aware of this. A Maintenance Manager has now swept the area. Highways confirmed that the condition of the white lines and potholes do not meet the intervention criteria.

General view on road surfaces throughout the village; NYC fully understands our issues but states that they follow the Highways manual. This covers when intervention takes place and whilst the roads are not aesthetically pleasing, they do not currently meet the intervention criteria.

Grate on road outside of Methodist Church; NYC to try to lock the grate down.

24055. Planning Applications:

- i. ZG2023/1154/FUL. Land Off A163, Market Weighton Road E, North Duffield. Change of use of redundant agricultural land to a dog walking field together with provision of a parking area. Councillors object to the application. Concerns were raised about the dangerous access onto the busy A163 road. It is also near to a bend making visibility difficult.

24056. Ongoing Planning Application:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). No further update.
- ii. 2023/0160/TPO. 7 The Paddocks, North Duffield. Application for consent to fell 1 Oak tree (T1) and trim 1 Oak tree (T2) by 1m covered by TPO 3/2019. Enforcement have confirmed there has been no planning breach. Site visit has been carried out and the trees subject of the works undertaken were the works approved under application 2023/0160/TPO and some pruning to the rear hedge which is not subject to a TPO.
- iii. Chimneys, Main Street, North Duffield. The enforcement officer has assessed the works that have taken place to some of the roofs following a fire and have found that the works comply with the requirements of permitted development. Permitted development rights for development within the curtilage of a residential property do allow for alterations to a roof such as creating additional roof space, e.g. for a loft conversion, dormer windows or increasing roof height, as long as the increase does not result in the roof being higher than the highest part of the roof of the existing house, which in this case it does not. The increase in the roof height of the damaged roofs was found to be increased between approximately 200mm and 600mm, however the eaves height has remained the same on these parts of the building so the slight increase is likely due to how the builders have completed the roofs pitches. The minor increase in the roof heights of the damaged parts of roof and the inclusion of additional dormer windows were found to meet the requirements of permitted development and all works have been undertaken in materials which match those of the existing property. Therefore, given the works are considered to comply with the requirements of permitted development, no further action will be taken and the enforcement case has been closed.
- iv. NYC Local Plan. No further updates to report.

- v. Selby Local Plan; Clerk to write a report to submit as a consultation response based on comments received to date from members of the public. To send to councillors for comments. Approx 70 residents attended a public meeting to discuss the proposals for North Duffield with the majority of attendees against the plans for NDUF-D Land North of the A163 40 dwellings and NDUF-O Gothic Farm 70 dwellings. Some other residents have reported being in favour of development in the village to support economic growth and support its amenities.
- vi. A member of the public reported that a warehouse has been built next to Blackwood Hall without planning permission. Resolved to report to Planning Enforcement to investigate.

24057. Planning Decisions:

- i. No decisions received.

24058. Public time:

- i. A member of the public asked for clarification on the funding awarded to the PFA for car parking improvements. It was confirmed that the work will commence in approximately three weeks.

24059. Financial matters:

- i. Councillors noted and approved the annual accounting statement in preparation for internal audit.
- i. Councillors noted and approved the following payments and transactions:

Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 26th February 2024	£2833.12	£19397.38
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; February expenses inc. new flagpole	-£389.29	
	S Look; Clerks February pay	As agreed	
	JA Massey; Pin kerbs	-£125.00	
c.	Payments made since the last meeting under clerks delegated powers:	Nil	
d.	Receipts since the last meeting:	Nil	
e.	Internal transfer:	£2000.00	-£2000.00
f.	Account balances as at 26th March 2024	£3785.39	£17397.38
g.	To approve the following payments:		
	S Look; March expenses	-£53.36	
	S Look; Clerks March pay	As agreed	
	YLCA Annual subscription	-£465.00	
	R Hemingway; printing expenses	-£36.99	

Village Green and village maintenance:

- i. Pond maintenance; it was reported that the pond was blocked w/c 25 March 2024. Now cleared.
- ii. Cllr Hemingway confirmed items on the 'to do' list and items outstanding. Date for the village litter pick confirmed as 18th and 19th May, 10am meet on the village green. To invite the Brownies to help.
- iii. The 'Village green working group' have started work to tidy up around the fountain.
- iv. No further update on electrical check of the mains electrics that serve the pond. Trench to be dug next month in preparation for new cabling.
- v. No further update on the plan to get the Christmas lights PAT tested.
- vi. Trees back on School/Priest Lane to be cut back in the Autumn.
- vii. No further update on the quote for a replacement marquee. Cllr Wint to measure up the existing one for a replacement roof.
- viii. No update on declaring the Parish Council as a 'Natural recovery area'.
- ix. Update noted from Yorkshire Water regarding the drainage issues on Back Lane.

24060. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Over 60's club thank you letter for annual donation received from the Parish Council.
- iii. Correspondence regarding warehouse development near Blackwood Hall. Noted in item 24056.
- iv. Request for a stall at the summer fare. Councillors confirmed the date to be Saturday 6th July 2024. Working group to meet this month to confirm the arrangements.

24061. Parish Online software:

- i. No further update on purchasing GIS (Geographic Information System). To discuss at the May meeting.

24062. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 2nd May 2024 in the Schoolroom of North Duffield Methodist Chapel.
- ii. The Annual meeting of the Parish is to be held on Thursday 16 May 2024 in the Village Hall.

Part 2

24063. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

24064. Village Flagpole:

- i. A payment plan was agreed for the reimbursement for the damaged flagpole.

Meeting closed at 21.30.

Signed: (Chairman)

Date: